

Date of Meeting	07/11/2017		
Agenda Item	Detail	Decision & Action	
<b>Attendees</b>	<ul style="list-style-type: none"> <li>Caroline, Catriona, Kathryn, Daisy, Emily, Tracy, Lindsey, Caroline Steele</li> </ul>		
<b>1. Apologies</b>	<ul style="list-style-type: none"> <li>Becky, Eileen, Jenny, Donna, Susie, Emma Tulloch</li> </ul>		
<b>2. Minutes of last meeting</b>	All approved and will cover any issues in the meeting	Approved	
<b>3. Halloween Disco - Review</b>	<p>Review:</p> <ul style="list-style-type: none"> <li>The disco went really well and the kids had a blast</li> <li>A few parents and in particular P1 parents did not know about the quiet room – this was advertised as much as possible before the event and Kelly went round the classes beforehand to let the kids know.</li> <li>Hopefully word of mouth will let people know about the quiet room for next year.</li> <li>The disco was one of the best years for raising money and in total we raised:</li> <li>Door money - £100 was given to the disco man and then the rest was split between Oscars and the PC</li> <li>Oscars donated everything they raised to their charity.</li> <li>The floor got really wet by the second disco and kids were slipping and falling – maybe need more heavy duty towels to help this in the future.</li> <li>The pumpkin competition went down really well and teachers are keen to carry this onto next year. They have requested to have proper carving tools for next year.</li> <li>Huge thank you to everyone who helped organise the night and helped out on the night.</li> </ul>	<ul style="list-style-type: none"> <li>Pumpkin carving tools to be bought for next year's pumpkin competition.</li> <li>Look into buying heavy duty towels for any spillages etc next year.</li> <li>Ice poles and glow sticks - £116.80</li> <li>Door after disco payment and halved with Oscars £241</li> <li>Over £100 to charity</li> </ul>	
<b>4. Band &amp; A Buttie</b>	<p><b>Friday 10<sup>th</sup> November, 7.30pm – Midnight, Duddingston Golf Club, £5 (band &amp; a buttie)</b></p> <p>71 tickets have been sold so far and hopefully there will be more over the next few days</p> <p>The band will play from 8-9.30</p> <p>There will be a half hour break where there will be a quiz and raffle. The quiz is £5 to enter</p> <p>The band will then play again from 10-12.</p>	<ul style="list-style-type: none"> <li>£120 to be given to the band</li> <li>Bottle of wine to be given to the Phil</li> <li>Caroline and Kathryn to arrive earlier to make sure it is all set up.</li> </ul>	

	<p>There are now over 20 prizes for the raffle and they are more adult themed this year. There will be more raffle tickets to buy on the night and have already sold lots Kathryn's work will hopefully match up to £500.00, hoping to raise more than last year's event.</p> <p>Only overhead cost is the band – will give £120.00 as they are brilliant. To be prepared a short speech to thank people for coming</p>	<p>ALL DONATIONS FOR THE RAFFLE GREATLY RECEIVED. Please hand in to the school office or Kathryn with a note saying it is for the raffle.</p>
<p><b>5. Nations Craft Mornings 28<sup>th</sup> &amp; 29<sup>th</sup> November</b></p>	<ul style="list-style-type: none"> <li>• The pupils have requested to do more activities in their nations as they are only really in their nation on sports day</li> <li>• They would like an event every term and this term they will be doing crafts</li> <li>• Some of the things they make they will be able to take home and some will be sold at the Christmas fair.</li> <li>• Tanya has given two days and an hour each day for this. It will be set up in the dining hall and will need volunteers to help out on these days. Caroline has a list of a few names already but need more.</li> <li>• Hoping to have 10 stations and the kids will choose and rotate round the stations. The older children will help the younger kids.</li> <li>• Teachers will not be involved in the event as they are looking after the remaining kids.</li> <li>• Emma Tulloch is going to donate the cards for Christmas cards and postcards and baubles.</li> <li>• Lots of glue, glitter has been donated already.</li> <li>• To get: googly eyes; tissue paper; felt; cotton wool balls; lolly pop sticks; pipe cleaners; red paper; wool donations; brown paper for baubles; any extra arts and crafts</li> </ul>	<ul style="list-style-type: none"> <li>• Suggested stalls: Reindeer dust Sewing station Wrapping of lucky dip Christmas cards and post cards Baubles and sticks Pom-poms Jam jars Decorations for the hall Napkin rings and tree toppings</li> </ul> <p>Caroline to finalise with Tanya on the stalls and look to assign volunteers to stalls.</p> <ul style="list-style-type: none"> <li>• Caroline to have a look at the school to see what other things we will need</li> <li>• Ask children and parents to hand in empty toilet rolls (for the napkin rings and tree topping)</li> <li>• Ask children to bring in any empty jar they have in the house</li> <li>• Caroline to send list of stalls and what arts and crafts is needed.</li> </ul>
<p><b>6. Dress Down Day – cash for</b></p>	<ul style="list-style-type: none"> <li>• Dress down day is not happening at the moment</li> <li>• There has been talk of dress down days not fitting in with poverty in schools.</li> </ul>	<ul style="list-style-type: none"> <li>• No dress down day for the moment</li> </ul>

<b>lucky dip at Christmas fair</b>	<ul style="list-style-type: none"> <li>• Caroline to speak with Willie to try and solve the issue as the kids love dress down days so it would be a shame to not have them</li> </ul>	<ul style="list-style-type: none"> <li>• Caroline to discuss with Willie about dress down day.</li> </ul>
<b>7. Christmas Fair</b>	<ul style="list-style-type: none"> <li>• Caroline to get coinage for the floats – it will only be 50p and £1s – no small change</li> <li>• Caroline is handing bags of teddys to Tracy, Emily and Daisy to wash and assign a name to. They will have tags to go round their necks and also a certificate which gives a bit more detail about the teddy.</li> <li>• Tracy will make a template for the certificates, printing TBC</li> <li>• It would look nice if the certificate is printed on card.</li> <li>• The hair braiding family are away on the day of the fair but they are looking to have their niece come and do the braiding – Donna to confirm this.</li> <li>• Donna has advised that we need more tattoos and potentially nail polish if this is relevant for a stall. (not required at present)</li> <li>• P7 parents are potentially looking to have a stall this year, they have a meeting on 17<sup>th</sup> November and will discuss in more detail – Donna to feedback to the fundraising team.</li> <li>• Donna will be selling toys on a stall for the p7 qually.</li> <li>• The chocolate tombola is ready and complete.</li> </ul>	<ul style="list-style-type: none"> <li>• Caroline to organise giving Emily, Tracy and Daisy teddys to wash.</li> <li>• Emily, Daisy &amp; Caroline to send pictures of teddys along with their name and info to Tracy</li> <li>• Tracy will make a template for the information printing TBC.</li> <li>• Donna to let Caroline know if P7 parents would like a stall.</li> </ul>
<b>8. Burns Ceilidh</b>	Laurie is booked and it will be the same format as last year as it was a really great evening. More details to be discussed at next meeting.	Go over details in next meeting for the Burns Ceilidh
<b>10. A.O.B</b>		
<b>8. Date of next meetings</b>	28 <sup>th</sup> November 2017	