

Date of Meeting	28/11/2017		
Agenda Item	Detail	Decision & Action	
Attendees	<ul style="list-style-type: none"> Caroline, Catriona, Daisy, Emily, Tracy, Lindsey, Donna, Ruth, Lorraine, Becky, Susie, Lisa 		
1. Apologies	<ul style="list-style-type: none"> Juliet 		
2. Minutes of last meeting	All approved and will cover any points in the meeting	Approved	
3. Review Band and Buttie	Review: <ul style="list-style-type: none"> It was a very successful night and pulled together at the last minute Don't have a full total of the amount but it was around £700.00 and Kathryn's work will possibly match the amount up to £500.00 It is booked again for next year – date will be confirmed soon. 	<ul style="list-style-type: none"> Kathryn to give final total of money raised. TOTAL £736 Huge thank you to everyone who came and also to those who donated raffle prizes. 	
4. Review Nations Craft Mornings 28th & 29th November	<ul style="list-style-type: none"> This has been a huge success and very well enjoyed by the children and also parents who helped out. We now have enough reindeer dust to sell at the Christmas fair. Plenty of jam jars were handed in and this was a very popular stall amongst the children. Kim, P1 mum, has taken pictures and these will go on the website and Facebook. Huge thank you to the parents for their time on the sewing machine, the felt Christmas trees are looking brilliant There have been lots of helpers over both days which has been fantastic 	<ul style="list-style-type: none"> Thank you to everyone who has helped out and for the donations of crafts Some of the things that the kids have made will be sold at the Christmas fair. The children left school with lots of goodies. Willie & Tania both emailed with thanks and praise to the parents involved. 	
5. Christmas Fair	<ul style="list-style-type: none"> We have been given 20 names of students from the high school who are going to come along and help out – this is the most we have ever had. Caroline has taken out the float money and this will be split amongst the stalls. If you do a rough count at the end of the day, can you please put a little slip with the amount in the tub and remove money for any receipts needing paid back. There have been a few donations of really nice gifts to be sold at the fair – as there is no raffle this year, these will be sold on a separate stall or go into the tombola. 	<ul style="list-style-type: none"> Donna to fill the urn on Friday night do this is ready for Saturday Caroline will be at the fair from 8am on Saturday morning and will speak to Emil about tables, books, kitchen etc Helpers to come anytime from 8am to help set up the hall 	

	<ul style="list-style-type: none"> • Home baking will be on the other side of the room to teas and coffees to encourage more people to buy the home baking. • Ruth – writing on baubles, Susie to give Ruth the pen and some practice baubles to try it out on first. There have been baubles donated by Emma Tulloch for the stall and craft day. Thank you to all who donated other baubles too. • It would be good to have a small tree type thing to hang the baubles on at the stall to allow them to dry. • There will be a student going around the stalls asking if they need a hand or to let the person on the stall away for a short break. • Becky is going to be putting up a petition about Road Safety at the Christmas fair – the best place for this to go is near the entrance with a banner at the table. • Caroline and Jenny sorting the bacon rolls – Dave selling these on the day • Lisa on the hot dog stand – Caroline and Lindsey to bring their slow cookers in for these. To be sold at £1 per hotdog • Matched funding – some employers have a matched funding scheme, especially banks etc. It would be good if parents helping out can see if their work offers this. <p>People helping on the Friday to arrive anytime from half 1 onwards.</p>	<ul style="list-style-type: none"> • Friday – everything to be organised ready to go straight into the hall on the Saturday • Becky to organise the petition and where this is to go • Hot dogs, rolls, bacon, butter, sauces, mince pies to be bought • Caroline to let Lisa know how many hot dogs there are already. • Caroline to organise and let the students know where they are to help out on the day.
<p>6. Burns Ceilidh</p>	<p>The burns night is on Tuesday 23rd January 6.30-8pm Becky will put together a poster which will be advertised after the Christmas fair. There isn't much organising that needs done, pretty much takes care of itself. It is a bring your own bottle event for parents and there will be Irn Bru, shortbread etc on the night. It is more of a social event than a fundraising event it is always a great night and the kids perform what they have been learning at school..</p>	<p>More details will be given at the next meeting. Becky to organise the poster and advertise after the Christmas fair.</p>
<p>7. Funding Application – De-fib, quad, train</p>	<p>Will be discussed next year after the Christmas fair etc is over</p>	

10. A.O.B	<ul style="list-style-type: none">• It is not looking likely that there will be a dress down day this year but potentially next year when it is a bit quieter• There is a Christmas jumper day on 15th December• Shelter are doing a wear slippers day for homelessness and Emily has suggested that the school do something similar. Perhaps this could go towards and Edinburgh based homeless charity.	
8. Date of next meetings	Tuesday 16 th January 2018	